**Diversity, Equity, and Inclusion Committee**

Date: October 12, 2018 | Begin: 9:30–11:00 a.m. | Location: B237 | Recorder: Michell Gipson

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| **COMMITMENTS** |
| **Complete?** | **Date** | **Who** | **What** | **Promised To** | **When** |
|[ ]   |  |  |  |  |
|  |
| **Topic/Item** | **Facilitator** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Category** |
| 1. **Welcome & Review Meeting Minutes**
 | John | 5 minutes | * Vote on approval of meeting minutes
 | [x]  Discussion[x]  Decision[ ]  Advocacy[x]  Information |
| 1. **Clackamas County Equity, Diversity, and Inclusion Council**
 | Tory Blackwell | 15 minutes |  <https://www.clackamas.us/diversity>  | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Strategic Plan – Request for Proposal Discussion**
 | Alissa, Caleb, Jaime and Stephanie | 15 minutes | * Update from the subgroup and input
 | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Discuss Affinity Groups**
 | Klaudia and Lisa Anh | 15 minutes | * Process and creation of groups
 | [x]  Discussion[x]  Decision[ ]  Advocacy[ ]  Information |
| 1. **Communications Plan Development**
 | Jaime | 15 minutes | * Brainstorm communication goals and possible activities
 | [x]  Discussion[x]  Decision[ ]  Advocacy[x]  Information |
| 1. **Committee Updates**
 | Jaime | 15 minutes | * Discussion about committee size and communication.
* Considerations
* Cultural Competency
* Human Resources
* Marketing and Communications
* Resources/Library
* Trainings
 | [x]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| 1. **Debrief and review commitments**
 | John | 10 minutes | * Matthew Shepard video
* Safe Zone Training

  | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
| **Upcoming Meeting Dates** | **Start Time** | **End time** | **Location** |
| October 26, 2018 | 9:30am | 11:00am | B240 |
| November 9, 2018 | 9:30am | 11:00am | B240 |
| November 30, 2018 | 9:30am | 11:00am | B240 |